

**An introduction to...
Local Government**

**An introduction to...
Local Government Finance**

LONDON - 2010 - DATE TO BE CONFIRMED

IMPORTANT
THE SEMINARS ARE NOT LINKED.
THEY ARE 'STAND ALONE' DAYS

LONDON - 2010 - DATE TO BE CONFIRMED

This popular one-day seminar is designed for all those seeking an 'all round' introduction to local government, from its structure and legislative basis to the latest hot topics! No previous knowledge of local government will be assumed.

This popular one-day seminar is designed for all those seeking an introduction to local government finance; from the 'big picture' through to the 'day to day' aspects. No previous knowledge of local government finance will be assumed, also delegates will not be expected to have accountancy or finance training.

PROGRAMME

Structure & Legislative Basis

- Different types of local authority and regional government
- Functions, powers and duties, and the concept of *ultra vires*
- Roles of members and officers

Governance & Management Arrangements

- The regulatory framework, corporate planning performance management and inspection arrangements
- Member decision making, management and operational structures
- Human resources issues - local government is a people business!

Local Government Finance

- Fiduciary duty and stewardship
- Sources of funds, capital investment and the prudential regime
- Financial management, audit arrangements, central government control

VFM, Efficiency and Transformation

- Legislative requirements and inspection arrangements
- Transformation and Modernisation
- Transformation Case Study

Procurement Issues

- National and regional initiatives
- Procurement cycle and procurement options
- Collaboration and partnerships
- Powers for local authorities to trade

Future Developments

- Where will local government be in five and ten years time?

This seminar can also be run In-House Please ask details

PROGRAMME

Legislative Framework & Financial Control in Local Government

- Relevant legislation and underlying principles
- Roles of members and officers
- Financial Regulations and audit arrangements

The Funding of Local Government

- Central Government Grant and the basis of allocation
- Council Tax & NNDR
- Gearing effect

The Structure of Local Government Budgets and Accounts

- The General Fund
- HRA ring fencing, LMS and education ring fencing
- Subjective and objective analysis

Financial Issues facing Local Government

Capital Expenditure

- Definition and relationship with revenue expenditure
- Funding and accounting for capital expenditure

Financial Management in Local Government

- The financial cycle of a local authority
- Budget preparation, monitoring and reporting

VFM and Efficiency

- Costing and accounting requirements
- Benchmark comparison
- Gershon Efficiency and beyond

This seminar can also be run In-House Please ask details

Presented by: Penny Badcoe, CPFA, Associate Consultant, ETC
Penny is a regular and popular speaker for ETC. Her background includes senior financial and general management positions in local government, as well leading the local government unit of a major accountancy/consultancy practice. Penny is the general editor of the Sweet and Maxwell loose-leaf publication on Public Private Partnerships and the PFI, a member of the editorial board of Public Procurement Law Review and an associate trainer for the 4Ps Members and Senior Managers Efficiency Review Programme.

BOTH SEMINARS
0945 Registration, 1000 Start, 1630 Close, Lunch is included
Venue: Park Inn Hotel
Southampton Row, London WC1
Nearest Underground Station - Holborn Piccadilly & Central Lines
Fee per delegate per seminar
£195.00 plus £34.12 VAT Total £229.12
SAME delegate attending BOTH days
£350.00 plus £61.25 VAT Total £411.25

FAX BOOKING LINE 0113 298 2088
e-mail mail@publicsecta.com



ETC, PO Box 999, Leeds LS16 0AA
Telephone **0113 230 6170**
www.etccorp.co.uk

BOOKING FORM Seminar _____ 2010 - Date to be confirmed - London

ORGANISATION _____ ① First Name _____ Surname _____

ADDRESS _____ Job Title _____

_____ ② First Name _____ Surname _____

_____ POSTCODE _____ Job Title _____

TEL inc STD	FAX inc STD	e-mail
-------------------	-------------------	--------